



# **ICCB RETURN TO CAMPUS COMMITTEE: HEALTH AND SAFETY**

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# MEETING AGENDA

- Introduction
- Overview of Meeting One Outcomes
- Discussion about the First meeting of the IBHE Higher Education Fall Opening Committee
- Brief Discussion of the *CDC Guidelines for Health and Safety Considerations at Institutions of Higher Education*
- Conversation with Campuses on Health and Safety Plans
  - Josh Bullock, President, Lakeland College
  - Bill LaTour, Dean of Operations / Chief of Police, John Wood Community College
  - Mark Potter, Provost, City Colleges of Chicago
- *ACHA: Considerations for Reopening Institutions of Higher Education in the Covid-19 Era Presentation*
- High Level Guidance from Colorado
- What Questions do we need to consider within the context of health and safety?
- Next Steps: Documents
- Next Meeting: May 29, 2020 – Student Services

# OUTCOMES OF THIS COMMITTEE'S WORK

- Develop a guidance document for fall planning for instruction, health and safety and support services. The document will:
  - Provide a set of guiding principles for returning to campus;
  - Consider the appropriate questions that colleges need to answer in order to finalize fall planning.
- Provide recommendations to the IBHE Higher Education Fall Opening Committee

# OUTCOMES OF MEETING ONE ON INSTRUCTION

- Emerging Themes:
  - All Decisions should be guided by the Restore Illinois Framework
  - All Campuses should be committed to bringing students back onsite in some limited way that allows for the completion of critical competencies but also protects the health and safety of students.
  - Informing students and faculty in a timely manner and fully and completely about campus plans to meet the challenges of the fall semester, is critical.

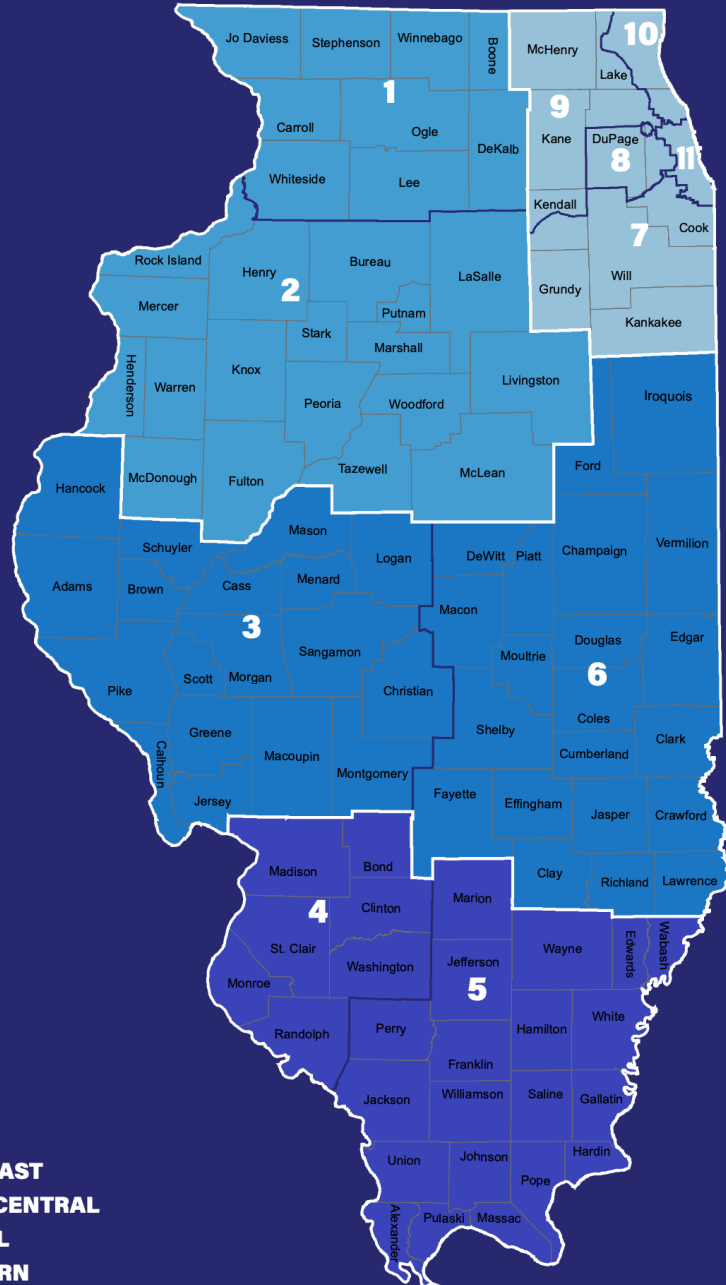
# SUMMARY OF IBHE HIGHER EDUCATION FALL OPENING COMMITTEE

- Emerging Themes:
  - Liability Protection / Safe Harbor
  - Definition of “gathering”
  - Definition of “space”
  - Comprehensive Testing, Tracking and Tracing
  - Challenges of PPE Procurement
  - Community Self Cleaning versus Professional Cleaning
  - How to handle visitors on campus
  - What happens when a student refuses to wear a mask

# SUMMARY OF IBHE HIGHER EDUCATION FALL OPENING COMMITTEE

- Convening Workgroups
  - Guiding Principles
  - Academic Affairs
  - Student Affairs
  - Facilities
  - Health and Safety

# RESTORE ILLINOIS HEALTH REGIONS



Big Question:

What are the implications for community colleges in Illinois?

Institutional Question:

How do community colleges conduct instruction in the Fall?

Institutional Question:

What are the important Health and Safety Considerations as community colleges consider decisions about the fall?

Institutional Question:

How do we provide good Student Services in the COVID-19 context?

## CONSIDERATIONS FOR INSTITUTIONS OF HIGHER EDUCATION

- Center for Disease Control (CDC) Guidance,  
Updated May 19, 2020.

<https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/considerations.html#principles>



## CONSIDERATIONS FOR INSTITUTIONS OF HIGHER EDUCATION

- Key Concepts for Consideration:
  - IHE General Settings
  - Promoting Behaviors that Reduce Spread
  - Maintaining Healthy Environment
  - Maintaining Healthy Operations
  - Preparing for When Someone Gets Sick

# CONSIDERATIONS FOR INSTITUTIONS OF HIGHER EDUCATION

- The more an individual interacts with others, and the longer that interaction, the higher the risk of COVID-19 spread. The risk of COVID-19 spread increases in IHE non-residential and residential (i.e., on-campus housing) settings as follows:
  - **Lowest Risk:** Faculty and students engage in virtual-only learning options, activities, and events.
  - **More Risk:** Small in-person classes, activities, and events. Individuals remain spaced at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures or staggered/rotated scheduling to accommodate smaller class sizes).
  - **Highest Risk:** Full-sized in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

# Models

# Risk

Fully alternative, remote or online

**Lowest Risk:** Faculty and students engage in virtual-only learning options, activities, and events.

Hybrid, limited in-person instruction

**More Risk:** Small in-person classes, activities, and events. Individuals remain spaced at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures or staggered/rotated scheduling to accommodate smaller class sizes).

Fully in-person

**Highest Risk:** Full-sized in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

# PROMOTING BEHAVIORS THAT REDUCE THE SPREAD

- Staying Home or Self-Isolating when Appropriate
- Hand Hygiene and Respiratory Etiquette
- Cloth Face Coverings
- Adequate Supplies
- Signs and Messages
- Cleaning and Disinfection
- Shared Objects
- Ventilation
- Water Systems
- Modified Layouts
- Physical Barriers and Guides
- Communal Spaces
- Food Service
- Protections for Students, Faculty, and Staff at Higher Risk for Severe Illness from COVID-19
- Regulatory Awareness
- Gatherings
- Telework and Virtual Meetings
- Travel and Transit
- Designated COVID-19 Point of Contact
- Communication Systems
- Leave (Time Off) and Excused Absence Policies
- Back-Up Staffing Plan
- Staff Training
- Recognize Signs and Symptoms
- Support Coping and Resilience
- Advise Sick Individuals of Home Isolation Criteria
- Isolate and Transport Those Who are Sick

# PANEL PRESENTATION: CAMPUS HEALTH AND SAFETY PLANS

- Lakeland College
- John Wood Community College
- City Colleges of Chicago

**A BEST PRACTICE ON YOUR CAMPUS?**

# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

## Facilities Considerations

- Maintain at least 6 feet between workstations/workers. Place plexiglass or other barriers in workspaces where people must face each other or unable to be 6 feet apart.
- Consider installing plexiglass barriers at high-visited areas such as reception desks and check-in points.
- Place appropriate signage at entrances indicating how to proceed.
- Remove chairs and desks to ensure proper physical distancing in conference and waiting rooms. Identify allowable occupancy in order to control workflow and/or establish maximum attendance.
- Make face coverings available throughout campus (e.g., at the bookstore, pharmacy, etc.). Post maximum occupancy in common break areas and configure to accommodate appropriate physical distancing.
- Provide sanitizing supplies for individuals to clean their areas before and after use.
- Eliminate reusable kitchen items (flatware, dishes, and cups) and cleaning tools (sponges, brushes, towels) and replace with single use options.

# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

## Facilities Considerations

- Replace shared appliances with single use or no touch options (coffee makers, ice/water dispensers).
- Remove high-touch items such as magazines, common pens, etc.
- Provide hand sanitizer at all entrances and high traffic areas.
- Identify frequently touched areas (doors, cabinets, etc.) and investigate options to implement no/reduced touch options such as door removal, card access, foot-operated door pulls/pedals, or sensor-triggered doors.
- Monitor and secure inventories of PPE, hand sanitizer, wipes, cleaning products, and hand soap.



# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

## Instruction and Learning Environments

*Planning should include strategies guided by public health considerations to resume in-person instruction. General considerations should include:*

- **Prioritization of in-person instruction for courses with academic outcomes** that cannot be measured or achieved virtually, such as performance, laboratory, and clinical experiences.
- **Implementation of a hybrid mode of instruction** for the foreseeable future. Remote options should be planned for and available in the event that a rebound in local infections necessitates continued physical distancing and to support vulnerable students and staff, students in quarantine or isolation, and students and staff who cannot physically return to campus.

# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

## Instruction and Learning Environments

*Planning should include strategies guided by public health considerations to resume in-person instruction. General considerations should include:*

- **Limitation of the number of attendees for in-person courses/sections.**
- **Implementation of close monitoring and tracking of in-person attendance** and seating arrangements to facilitate contact tracing in the event of an exposure.

# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

## Instruction and Learning Environments

- **Development of a physical distancing plan for each course that includes:**
  - Number of students and faculty present in each session.
  - Length of session.
  - Nature of activities.
  - Mechanisms to conduct student and faculty symptom checks.
  - Public health practices: face coverings, 6 feet of physical distancing, cough/sneeze etiquette, hand hygiene.
  - Provisions for hand sanitizer and enhanced cleaning.
  - Instructions to participants on the course specific physical distancing protocol.
  - Availability of remote options.

# ACHA: CONSIDERATIONS FOR REOPENING INSTITUTIONS OF HIGHER EDUCATION IN THE COVID-19 ERA

- **Development of attendance and excuse policies that acknowledge and support students who become ill** without creating barriers and without requiring unnecessary visits to health facilities for documentation of illness.
- **Encourage faculty-student communication** regarding health status and any changes in their ability to complete coursework and academic responsibilities

## EDUCATION - HIGHER EDUCATION

### Maximize remote learning with very limited exceptions

Exceptions to remote learning only for specific learning opportunities that are not conducive to remote instruction, including certain clinical, occupational, and career and technical programs, to be determined by the Colorado Department of Higher Education (CDHE). Institutions wishing to conduct in-person learning in the above categories must inform the [Department of Higher Education](#). Institutions should consider recommendations below.

| WORKSPACES   | EMPLOYEES/FACULTY   | TO PROTECT STUDENTS/VISITORS   |
|--|---|--|
| <ul style="list-style-type: none"><li>• Ensure 6-foot distance between all students, faculty, and staff wherever possible</li><li>• Limit, wherever possible, the sharing of equipment and other resources</li><li>• Ensure classes allow for appropriate physical distancing</li><li>• Restrict group gatherings outside of classes, social or otherwise, unless pre-approved</li><li>• Conduct increased cleaning of campus spaces in accordance with CDPHE guidance (<a href="#">Additional Guidance</a>)</li><li>• Ensure ventilation of classroom and office spaces meets OSHA guidance</li><li>• Post signage for staff and students on hygiene and safety measures</li><li>• Develop heightened procedures to maintain cleanliness of any on-campus housing and to stagger access to shared areas (consider leveraging existing RA programs)</li><li>• Increase capacity of campus health facilities and personal protective equipment</li><li>• Develop protocols for how to treat symptomatic students including guidance on how to self-isolate and self-quarantine, whether to leave campus to return home, depending on travel requirements, etc.</li><li>• Campus recreational services including gyms remain closed</li><li>• Ancillary student services including bookstores, other retail and food, maintenance, etc. to follow relevant industry guidelines</li></ul> | <ul style="list-style-type: none"><li>• Conduct daily temperature checks and monitor symptoms in employees and refer symptomatic employees to the <a href="#">CDPHE Symptom Tracker</a> (<a href="#">Additional Guidance</a>)<ul style="list-style-type: none"><li>○ Best practice is to implement a temperature check station at the entrance. If this is not feasible, employee will check for symptoms at home and report symptoms either electronically or on paper per the system created by the business</li></ul></li><li>• Require use of face coverings or masks whenever possible; extend separation to 12 feet if lecturing without a mask (<a href="#">Additional Guidance</a>)</li><li>• Require frequent handwashing upon arrival, departure and throughout the day, and have hand sanitizer available in public areas</li><li>• Require faculty and staff to stay home if showing any symptoms or signs of sickness</li><li>• Encourage all employees not critical to in-person operations or not classified as essential employees to continue working from home / remotely</li><li>• Limit non-essential travel for faculty and staff and implement 14-day self-quarantine measures when travel does occur</li></ul> <hr/> <p><b>This guidance is for :</b></p> <ul style="list-style-type: none"><li>• 2- and 4-year institutions, both public and private</li><li>• Private religious institutions authorized by the CDHE</li><li>• Private occupational schools</li><li>• Career and technical education programs</li></ul> | <ul style="list-style-type: none"><li>• Restrict all non-essential visitors</li><li>• Conduct symptom checks for any essential visitors who will interact with students</li><li>• Provide clear communications on COVID-19 symptoms and implement social contracts with students to acknowledge that they are symptom-free if on campus</li><li>• Update student Codes of Conduct to influence responsible on- and off-campus behavior</li><li>• Leverage all student communication channels to educate and reinforce responsible behaviors</li><li>• Require students showing symptoms to report symptoms to campus health for instruction on next steps</li><li>• Require students and visitors to wear face coverings or masks</li><li>• For students who require on-campus housing, limit to one student per room, if possible</li><li>• Restrict all study-abroad programs and limit non-essential travel during scheduled breaks</li><li>• Monitor student self-quarantine after essential travel or potential exposure</li><li>• Ensure physical distancing in student lounges and common areas</li></ul> <hr/> <p><b>Additional resources and guidelines:</b></p> <ul style="list-style-type: none"><li>• <a href="#">Colorado Department of Higher Education COVID-19 Resources</a></li></ul> |

## GUIDANCE FROM COLORADO

**QUESTIONS?**

# NEXT STEPS

**NEXT MEETING: MAY 29, 2020 –  
STUDENT SUPPORT SERVICES**